



# State of Arizona

# Race to the Top

***LEA Year 3 (June 1, 2013 – May 31, 2014)***

***Scope of Work & Fiscal Application***

***Completion & Submission Webinar***



**Governor's Office of  
Education Innovation**



**Please Visit:**

**[www.azed.gov/racetothetop](http://www.azed.gov/racetothetop)**

*For more information on Arizona's  
**Race to the Top** program*



**Governor's Office of  
Education Innovation**

# Welcome & Introductions

## The ADE *Race to the Top* Team:

### Peter Laing

- *Senior Director, Race to the Top*

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### Gary Holland

- *Grants Support Director*

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### Sandra Skelton

- *Program Project Specialist II*

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# Goals for this session:

Provide information regarding next steps on Year 3 (June 1, 2013 – May 31, 2014) for Arizona *Race to the Top* Participating LEAs:

- RTTT LEA Year 3 Scope of Work Completion & Submission
- RTTT Year 3 Fiscal Application Completion & Submission
- Year 2 Closeout High-Level Overview & Next Steps

Answer any questions you may have.

# Participating LEAs

## Race to the Top (RTTT) Project & Budget Years

**Year 2: June 1, 2012 – May 31, 2013**

(First Year for LEAs – Beginning of 43 month LEA project scope)

**Year 3: June 1, 2013 – May 31, 2014**

**Year 4: June 1, 2014 – December 21, 2015**

*(Final year = 19 month period)*

# Participating LEAs

## LEA Detailed Scope of Work

### ***The LEA Detailed Scope of Work Template***

#### General Overview

- Cover Page
- *Standards Implementation Plans* (Resource Document)
- AZ RTTT Activities
- Plan Justification
- Budget Summary
- Implementation Teams Contacts



# Participating LEAs

## LEA Year 3 Scope of Work - ALEAT

- All RTTT Participating LEAs will submit their LEA Year 3 SOWs in the ALEAT system
- You'll need to access the ADE ALEAT system through the Common Logon, and choose "**Race to the Top Scope of Work – Year 3**" under your Monitoring Instruments
- *\* Please note: Since ALEAT hasn't officially rolled over into the coming school year, be sure to change the year to **2013-2014** to see this option*
- Review the information listed under "Compliance Indicators", which includes instructions and resources for how to complete your LEA SOW

**Provided resources include:** Completion & Submission Checklist; Race to the Top Scope of Work – Year 3 Template; Considerations Document for Implementation of Arizona's Common Core Standards document; Updated Final RTTT LEA Allocations list; and links to the Race to the Top and Arizona's Common Core Standards websites

# Participating LEAs

## LEA Year 3 Scope of Work - ALEAT

- Your Year 2 approved LEA SOW was uploaded into your **Year 2012-2013 ALEAT filing cabinet** on May 1, 2013
- Review your Year 2 LEA SOW, in your LEA ALEAT filing cabinet. The file name will be your LEA name (Example: “ARIZONA UNIFIED SCHOOL DISTRICT.xls”)
- **Please download this document to complete the information required for Year 3 and save and upload your updated document into ALEAT.** You may also choose to use the blank Year 3 SOW Template provided for you both in ALEAT and on the RTTT website.



# Participating LEAs

## LEA Year 3 Scope of Work - ALEAT

Complete the following tabs with detailed information for **Year 3 (June 1, 2013 – May 31, 2014)** in your LEA SOW excel file:

- ***AZ RTTT Activities - Year 3***
- ***Plan Justification - Year 3***
- ***Budget Summary***
- ***Implementation Team Contacts***

**Note:** You may choose to complete the information required for Year 3 in your approved Year 2 SOW currently uploaded for you in ALEAT, or you may use the blank Year 3 SOW template provided in ALEAT and on the RTTT website.

**Save and upload** your final completed detailed LEA SOW into the ALEAT system **by selecting Year 2013-2014**. Please name your final LEA SOW excel file as “RTTT-“ followed by your LEA name  
(**Example:** “RTTT-Arizona Unified School District.xls”)

# Participating LEAs

## Fiscal Application – Grants Management

Next, you'll need to complete a fiscal-only application in the **Grants Management** system (applications will be available by May 6, 2013)

The application you submit should align with, and account for, the budgeted activities found within your completed LEA SOW.

For now, your project budget will be your Year 3 allocation only

**Next steps** may include contact with ADE RTTT Program Staff regarding your submitted plan and fiscal application as part of the review and approval process

***You have now completed the RTTT Year 3 LEA SOW and fiscal application submission process!***

# Participating LEAs

## LEA Year 3 Scope of Work - ALEAT

### Fiscal Application – Grants Management

We are targeting May 31, 2013 to support you in completing your Year 3 Scope of Work and GME Fiscal Application

This is to help ensure that you are ready to begin your Year 3 plan by June 1, 2013

Should this target date present a challenge for your team, please contact us and we will work with you to help you move forward



# Participating LEAs

## Year 2 Closeout Process – High Level Overview

Year 2 (June 1, 2012 – May 31, 2013) is coming to a close

We have worked with you to revise your Scopes of Work (SOW), as needed during the project year. We'll continue to reach out to you to ensure your SOWs are complete, properly formatted, and ready for public posting on [www.azed.gov/racetothetop](http://www.azed.gov/racetothetop) as required by USED

# Participating LEAs

## Year 2 Closeout Process – High Level Overview

**Completion Reports** through GME are due 90 days after the close of the project period (**August 31, 2013**)

Any **approved carryover**, based on your approved Completion Report may then be included in your Year 3 project budget through submitting an Amendment in GME *after your Completion Report is approved*

You may need to also revise and re-submit your SOW before your amendment for carryover can be approved to ensure all budgeted activities are appropriately accounted for in your Year 3 plan

# Participating LEAs

## Year 2 Closeout Process – High Level Overview

RTTT program staff will be in contact with you soon with additional details regarding Year 2 closeout processes and procedures to include Year 2 programmatic and fiscal progress and performance monitoring

Generally speaking, we will be reviewing your SOWs and GME records to ensure that funds were spent in accordance with your approved Year 2 plan, and to collect information and data (*qualitative and quantitative*) from you regarding progress and performance toward meeting the targeted identified in your Year 2 plan

The timeline for us to assist you to generally complete the programmatic Year 2 closeout process is during the 90 day Completion Report window (by August 31, 2013), while Year 2 fiscal monitoring will occur after your Completion Report has been approved



# Next Steps...

- All information and resources regarding **Race to the Top** may be found on the ADE's website at [www.azed.gov/racetothetop](http://www.azed.gov/racetothetop) and in the **ALEAT System**

- **Questions? We're here to help!**

Please Contact us at:

[Peter.Laing@azed.gov](mailto:Peter.Laing@azed.gov) & [Sandra.Skelton@azed.gov](mailto:Sandra.Skelton@azed.gov) or 602-542-4234



***Thank You!***



**Please Visit:**

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*For more information on Arizona's  
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